



# AGENT PARTNERSHIP FORM

Welcome to Munich Business School! We appreciate your interest in recruiting for us.

Here is an overview of the process:

Please complete this form and return it by email to [ir@munich-business-school.de](mailto:ir@munich-business-school.de)

Once submitted, we will promptly review it and reach out to you. Following this, we will proceed with creating the necessary contract and providing you with a training session to ensure a successful collaboration.

Thank you for choosing to work with us. We look forward to achieving great results together.

## 1. Company Information

Brand name of agency	
Registered company name	
Address of registered agency (Street and number, zip code, city, country)	
Company email address	
Website URL	

Contact person name (First name, surname)	
Contact person email	
Contact person telephone	

Director name (first name, surname)	
Director email	
Director telephone	

Certified agent by	ICEF	NAFSA	AIRC	other
If certified by other, please specify: name of the certifying agency, street and number, zip code, city, country, website				

How many offices do you have?		How many advisors are working for you?	
Number of employees		Year of foundation	



## 2. Network and Placement Information

How many German universities do you have in your network?

Please list your top 5 German universities and indicate the numbers you are sending annually:

	Name of German university	Number of students from your agency annually
1		
2		
3		
4		
5		

Contact details of min. two university representatives in Germany, for reference: institution, contact person name, position, email, website

1	
2	

## 3. Marketing

How do you typically recruit students from your country? Please give a few concrete examples:

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From which countries do you primarily recruit students?

1	
2	
3	
4	
5	



## 4. Letter of Intent for Recruitment Partnership

We hereby express our formal intention to collaborate with Munich Business School in recruiting prospective students for your esteemed institution.

As a premier international recruiting agency, we are committed to fostering academic excellence and facilitating global education opportunities for students worldwide. Recognizing the exceptional quality of education and the unparalleled learning environment provided by Munich Business School, we are enthusiastic about promoting and recruiting prospective students to enroll in your academic programs.

Our agency pledges **to recruit a minimum of two students annually** to enroll at Munich Business School for each academic year. We will employ our extensive network, innovative recruitment strategies, and personalized approach to identify and engage qualified candidates who align with the academic standards and values upheld by your institution.

Moreover, we are dedicated to providing comprehensive support to students throughout the recruitment process, including guidance on application procedures, academic counseling, and assistance with any logistical or administrative requirements.

By entering into this partnership, we aim to contribute to the diverse and dynamic student community at Munich Business School while facilitating the academic and personal growth of aspiring students from around the globe.

We look forward to a mutually beneficial collaboration and are eager to commence our recruitment efforts in alignment with your institution's objectives and values.

Your name (first name, surname)

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Title / position

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International recruiting agency

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Date

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E-Signature

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